

CIL Project Ref No: **Total Applications**  
E-mail: [CIL@west-norfolk.gov.uk](mailto:CIL@west-norfolk.gov.uk)

Borough Council of  
**King's Lynn &  
West Norfolk**



28 November 2022

Dear ,  
Via Email:

**Environment and Planning**

## **Community Infrastructure Levy (CIL) Infrastructure Funding**

*Regulation 59, Community Infrastructure Regulations (2010), as amended*

### **Approval – CIL Infrastructure Funding Confirmation**

**Thank you for returning the signed agreement dated 8 September 2022.**

I am pleased to confirm that the Community Infrastructure Levy (CIL) funding has been secured and allocated for the project as follows:

**CIL Project Ref No: Total Applications**

**CIL Funding Allocated: £.00**

**Funding Allocated to:**

**Project Name:**

#### **Project Progress**

Please ensure that you keep us up to date on the progress of the project.

At a minimum, an annual report must be submitted to [CIL@west-norfolk.gov.uk](mailto:CIL@west-norfolk.gov.uk) providing information on the progress of each scheme for which the funding has been allocated to.

#### **Commencement of Project**

The project should commence no later than 1 year from the date of this approval letter.

Commencement is defined as when the works regarding the infrastructure construction or improvement begin at the relevant site.

If you are unable to comply with such agreed timeframe, the Council may consider either a revised timetable or the possible withdrawal of the CIL offer for this project.

If during the course of the project, you find it is impracticable to carry out the work in accordance with what was approved, then changes must only be made after written approval has been given by the Council. Failure to do so may result in the withdrawal or withholding of the funding or requirement to repay any sums already provided by the Council.

#### **Completion of Project**

Payment will only be made after completion of the project, to the satisfaction of the Council and after submission of the following evidence:

- confirmation that the project has been completed and where appropriate, a written statement or appropriate certificate of completion
- verifiable original invoices/receipts, as proof of purchase and/or expenditure
- photographs (with no copyright) of the completed project, for publicity purposes

**Payment of Funding**

We will make the funding payment, directly into the bank account, provided to us as part of the funding agreement. A payment confirmation letter will be issued notifying you that payment has been made.

**Promoting CIL**

As part of the funding agreement, you have agreed to publicise the support of the Council, in relation to this Project. Please let us know how you plan to promote this project and the CIL funding.

If you have any queries, please do not hesitate to contact the CIL Team by email, [CIL@west-norfolk.gov.uk](mailto:CIL@west-norfolk.gov.uk).

Yours Sincerely

Robyn Walkey

Assistant CIL Officer

On behalf of CIL Monitoring and Compliance Officer

Environment and Planning Services

**On behalf of CIL Collecting Authority:** Borough Council King's Lynn and West Norfolk